


TEEN TRAVELER CAMP

PARTICIPANT NAME	BIRTHDATE	SHIRT SIZE		 BROOKFIELD
PRIMARY GUARDIAN NAME	CELL PHONE #	WORK #	EMAIL ADDRESS (required)	
MAILING ADDRESS	CITY	ZIP CODE		
			<input type="checkbox"/> Proof of residency provided	

Before/After Care payment is due in Full at the time of registration. Deposits are for weekly registration only

Registration Option	DATES	Strictly enforced PMT DEADLINE	5-Day 9am-4pm	5day Before/After camp 7-9am/4-6pm	OFFICE USE ONLY	
Wk. 1	JUN 8-12	5/8	J \$165 R J \$185 NR	J \$55 R J \$65 NR	<input type="checkbox"/> Check# _____ <input type="checkbox"/> CC	J Deposit pd \$20
Wk. 2	JUN 15-19	5/8	J \$165 R J \$185 NR	J \$55 R J \$65 NR	<input type="checkbox"/> Check# _____ <input type="checkbox"/> CC	J Deposit pd \$20
Wk. 3	Jun 22 -Jun 26	5/8	J \$165 R J \$185 NR	J \$55 R J \$65 NR	<input type="checkbox"/> Check# _____ <input type="checkbox"/> CC	J Deposit pd \$20
Wk. 4	Jun 29-Jul 3	6/5	J \$165 R J \$185 NR	J \$55 R J \$65 NR	<input type="checkbox"/> Check# _____ <input type="checkbox"/> CC	J Deposit pd \$20
Wk. 5	Jul 6-Jul 10	6/5	J \$165 R J \$185 NR	J \$55 R J \$65 NR	<input type="checkbox"/> Check# _____ <input type="checkbox"/> CC	J Deposit pd \$20
Wk 6	Jul 13-Jul 17	6/26	J \$165 R J \$185 NR	J \$55 R J \$65 NR	<input type="checkbox"/> Check# _____ <input type="checkbox"/> CC	J Deposit pd \$20
Wk. 7	Jul 20-Jul 24	6/26	J \$165 R J \$185 NR	J \$55 R J \$65 NR	<input type="checkbox"/> Check# _____ <input type="checkbox"/> CC	J Deposit pd \$20
Wk. 8	Jul 27-Jul 31	7/1	J \$165 R J \$185 NR	J \$55 R J \$65 NR	<input type="checkbox"/> Check# _____ <input type="checkbox"/> CC	J Deposit pd \$20
Wk. 9	Aug 3-Aug 7	7/1	J \$165 R J \$185 NR	J \$55 R J \$65 NR	<input type="checkbox"/> Check# _____ <input type="checkbox"/> CC	J Deposit pd \$20
Wk. 10	Aug 10- Aug 14	7/1	J \$165 R J \$185 NR	J \$55 R J \$65 NR	<input type="checkbox"/> Check# _____ <input type="checkbox"/> CC	J Deposit pd \$20

NOTES:

FOR OFFICE USE ONLY:

Week	Dates	Additional Notes
Week #1	JUN 8-12	<div></div> <div></div> <div></div>
Week #2	JUN 15-19	<div></div> <div></div> <div></div>
Week #3	Jun 22 -Jun 26	<div></div> <div></div> <div></div>
Week #4	Jun 29-Jul 3	<div></div> <div></div> <div></div>
Week #5	Jul 6-Jul 10	<div></div> <div></div> <div></div>
Week #6	Jul 13-Jul 17	<div></div> <div></div> <div></div>
Week #7	Jul 20-Jul 24	<div></div> <div></div> <div></div>
Week #8	Jul 27-Jul 31	<div></div> <div></div> <div></div>
Week #9	Aug 3-Aug 7	<div></div> <div></div> <div></div>
Week #10	Aug 10- Aug 14	<div></div> <div></div> <div></div>
		<div></div> <div></div> <div></div>
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Brookfield Parks & Recreation Camp Payment Guidelines

We are so happy to have your child in our Summer Camp! In an effort to serve all of our summer families with efficiency, we ask that you adhere to the payment guidelines detailed below. All questions/concerns may be directed to the Brookfield Parks and Recreation Department: 708-485-1474

There will be NO makeup days, NO prorating and NO alternate attendance options.

Weekly Camp registration closes on Wednesday of the week prior at 3pm (EX. After 3 PM Wednesday of Week 1, no one can be added to camp list for Week 2). If needing to make a change or add camp (if available) there will be an administration fee.

Timeliness

Please be sure to adhere to all payment deadline dates in conjunction with the aligned week of registration.

<u>Session/Week</u>	<u>Payment Deadline</u>
<u>week 1</u>	6/3
Week 2	6/10
Week 3	6/17
Week 4	6/24
Week 5	7/1
Week 6	7/8
Week 7	7/15
Week 8	7/22
Week 9	7/29
Week 10	8/5

If payment is not received by the deadline:

- 1. The child(ren) will be removed from the weekly program**
- 2. No deposit will be refunded.**
- 3. If no waitlist exists, there will be a \$10 late fee for re-enrollment.**

Spots are not guaranteed if you do not pay by the deadline. We have accrued waitlists for many weeks in past summers. Please contact the Parks and Recreation office if you need to make payment arrangements due to emergency/unexpected situations.

Each weekly registration requires a **\$15 DEPOSIT** to secure the participant's spot. Each \$15 deposit will be applied towards the weekly balance. There will be **no penalties** for any camp withdrawals made **before the payment deadline**. Any withdrawals made **after the payment deadline** will result in the **forfeit** of the weekly deposit. If your child needs to be withdrawn from a program, please notify the Brookfield Parks & Recreation Department before the payment deadline by calling 708-485-1474 OR 708-485-1528. If you do not receive a confirmation email or telephone call of the withdrawal, please follow up.

Failing to do so will result in the loss of the weekly deposit.

Adjusted Registrations Fees

A **nonrefundable \$10 fee** will be applied to any adjusted registrations made after the payment deadline (i.e. registering for a camp week, withdrawing before the payment deadline and then registering again for the same camp week after the payment deadline) OR Registering for camp after the payment deadline.

Returned Checks/Non-sufficient Funds

In the event of a returned check, the responsible party will be charged a **\$25 NSF FEE**. After one incident, checks will no longer be accepted. Future payment may be made with cash, cashier's check or credit card.

Camp T-shirt

Each participant will receive 1 camp t-shirt included in their initial registration. If available, replacement t-shirts may be purchased for **\$10 PER SHIRT**. If a child does not have their camp shirt upon arrival on a Field Trip Day, the child will be provided with the additional shirt if it is available and a **\$10 fee** will be automatically applied to the camp balance.

Payment Methods

The following payment methods will be accepted: cash, checks made payable to "Village of Brookfield" or credit card. We accept Visa, Mastercard and Discover.